

5.1.5 The institution adopts the following for Redressal of student grievances including sexual harassment and ragging cases.

1. Implementation of guidelines of statutory/regulatory bodies

Grievance Redressal committee has been constituted in the college as per university norms. College has placed Complaint Box and Suggestion Boxes in the campus. The information of functioning of Anti-Ragging and Grievance Redressal Cell is uploaded on the college website to create awareness among the students, teachers, administrative staff and non-teaching staff. The students are introduced to all the statutory bodies via the **college prospectus** which the students access at the time of admission. The **college website** provides the details of how to approach the statutory committee. Class teachers orient the students about the existence and mechanism of redressal of grievances including ragging issues and sexual harassment.

During the FY orientation program the committee heads of GRC, ICC and Anti- ragging cell introduce their committees and explain about filing of complaints and the redressal mechanism. **Notice boards & Posters** giving information about the statutory bodies and the contact details of committee members are displayed around the campus. Minutes and Action Taken Report for College Grievance Redressal Cell is also prepared.

2. Organization wide awareness and undertakings on policies with zero tolerance.

The college has conducted programs to create the awareness about Anti –Ragging as a punishable offence as well as creating awareness about Sexual harassment among the students.

3. Mechanisms for submission of students' grievances.

The college has Grievance Redressal Committee. Principal is the Chairperson of the Committee and Staff members and Student representatives are the members in the committee. The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases. The Committee has redressed grievances of the students like repairing of the fans, to change the blackboard in the class room, cleanliness of the washroom, misbehavior of the student in the classroom etc. The institution has made provision of complaint boxes which have been placed at various locations in the college. It has also been fixed in ladies common room to make it available to the girl students. Contact numbers of convener and members of Anti- Ragging Cell and Chairperson and members of Anti-Sexual Harassment Cell have been displayed on the college Website. Students can forward their complaints by using these provisions. The aggrieved students pertaining to their academic, non- academic issues such as assessment, attendance, and miscommunication with the staff are

transparently redressed by the committee that has been formed by the college Principal to cater to the needs of the students. .

4. Timely Redressal of the grievances through appropriate committees.

Timely actions will be taken by the committee on receiving the grievances from the students. The committee is very vigilant in scrutinizing the grievances of the students and examines the reasons and root cause of the problems and acts accordingly on time. The Committee ensures that the issues are addressed within a stipulated period of time.

GRIEVANCE REDRESSAL CELL

ANNUAL REPORT 2022-23

SUMMARY

An summary of the grievance redressal cell's operations at Chandrabhan Sharma College for the academic year 2022–23 is provided in this annual report. We are happy to inform that no complaints were filed during this time, highlighting the success of our proactive approaches to resolving issues and maintaining a positive college atmosphere. The actions taken to keep a complaint-free campus are highlighted in this report.

INTRODUCTION

Describe the Grievance Redressal Cell's role and objective. Briefly describe the college, its dedication to student welfare, and the role an efficient grievance procedure plays in upholding a positive learning environment.

GRIEVANCE REDRESSAL CELL STRUCTURE AND FUNCTIONS:

Describe the make-up and responsibilities of the members of the grievance redressal cell. Describe the cell's mission, responsibilities, and legal standing with regard to resolving student complaints and fostering a fulfilling college experience. Draw attention to the preventative steps taken to stop complaints and promote open dialogue.

GRIEVANCE REDRESSAL PROCESS

Explain the cell's grievance resolution procedure, even in the absence of any official complaints. Describe how the cell promotes a culture of openness, justice, and accountability and proactively resolves possible problems. Stress the value of efficient communication channels, ongoing student engagement projects, and feedback systems.

GRIEVANCE REDRESSAL STATISTICS

Provide an overview of the absence of complaints during the reporting period. Include the following information:

- Number of formal complaints received - **Zero**
- Categories/types of grievances - **N/A**
- Measures taken to prevent grievances, such as - **orientation programs, counseling services, and awareness campaigns**

CONCLUSION

- Throughout the academic year 2022–23, the Grievance Redressal Cell was essential in preserving a complaint-free and peaceful campus atmosphere. We are pleased to inform that

CSC

Chandrabhan Sharma College

Smt. Durgadevi Sharma Charitable Trust's
Chandrabhan Sharma College

of Arts, Science & Commerce

(Affiliated to the University of Mumbai)

NAAC ACCREDITED B+ GRADE (FIRST CYCLE)

no complaints were received throughout the reporting period thanks to our preventive initiatives, efficient communication methods, and commitment to student welfare.

- The lack of complaints is evidence of the effectiveness of our grievance resolution procedure, which places a strong emphasis on prevention, open communication, and transparency. By putting in place strategies like orientation programmes, counselling services, and awareness campaigns, we have created a culture that motivates students to voice their issues right away and seek resolving in a helpful way.



Asst. Prof. Mr. Krishnakant Pandey

(Convenor)

Anti-Ragging Committee

INFORMATION GIVEN IN PROSPECTUS

Smt. Durgadevi Sharma Charitable Trust's
CSC Chandrabhan Sharma College
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(Hindi Linguistic Minority Institution)
(Affiliated to the University of Mumbai)
NAAC ACCREDITED 'B+' GRADE

Home About Courses Academics Faculty Alumni Gallery IQAC NAAC NIRF Activities Contact

DLLE
The Life Long Learning unit was formed under the Department of Lifelong Learning and Extension, University of Mumbai. Extension work teacher Prof. Krishnkant Pandey took the responsibility to lead the unit.

Placements & Career Guidance cell
The cell conducts workshops, Seminars, Career Guidance and various placement activities for the students. To facilitate placement for the outgoing students the cell organizes the job mela.

Alumni Association
It is a link between the college and the past students of the college. It encourages ex-students of the college to contribute to the growth and development of the institution through their participation in Blood Donation Campus / Career Placement / Industrial Visit / Annual Function.

Magazine Committee
It is a showcase of student's creative writing and an annual account of happenings and activities of staff and students of the college.

Examination
Examination is conducted as per the university of Mumbai Guidelines.

Admission
College have appointed admission committee which takes care of all the Admission related work.

Anti Ragging Cell
Colleges have separate anti ragging cell. Students indulging in any form of ragging will be severely punished as per UGC guidelines.

Discipline
Students should not do anything inside or outside the college that will interfere with the administration or hamper the image of the college.

UMIC
Unfair means committee works as per the university Guidelines.

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IQAC Composition

IQAC Minutes

IQAC Composition >

Activities (Plan of Action)

Annual Report

Strategic Plan

Committee List

Student Satisfaction >

SSR

Maintenance of Physical facilities

Feedback on Curriculum

Institute Distinctiveness

Best Practices

Anti Ragging Policy

Smt. Durgadevi Sharma Charitable Trust



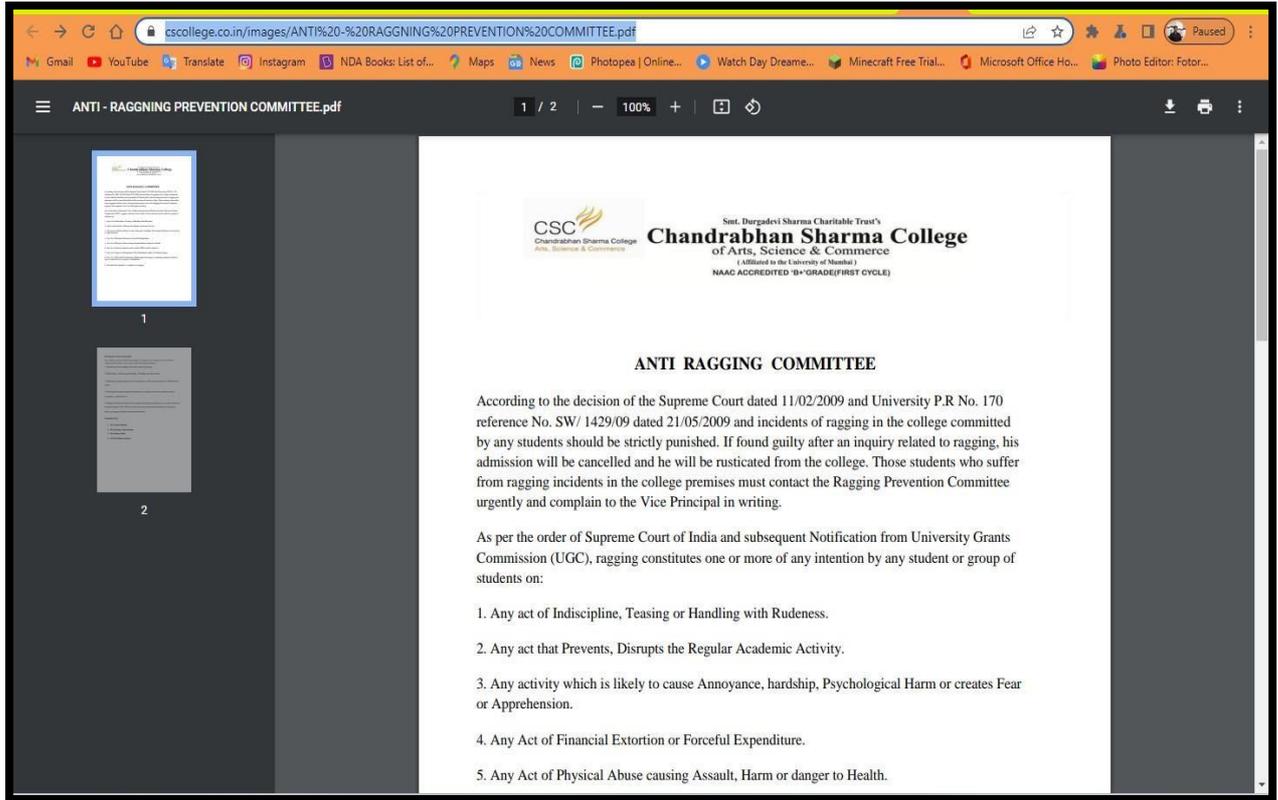
Chandrabhan Sharma College
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COLLEGE WEBSITE LINK

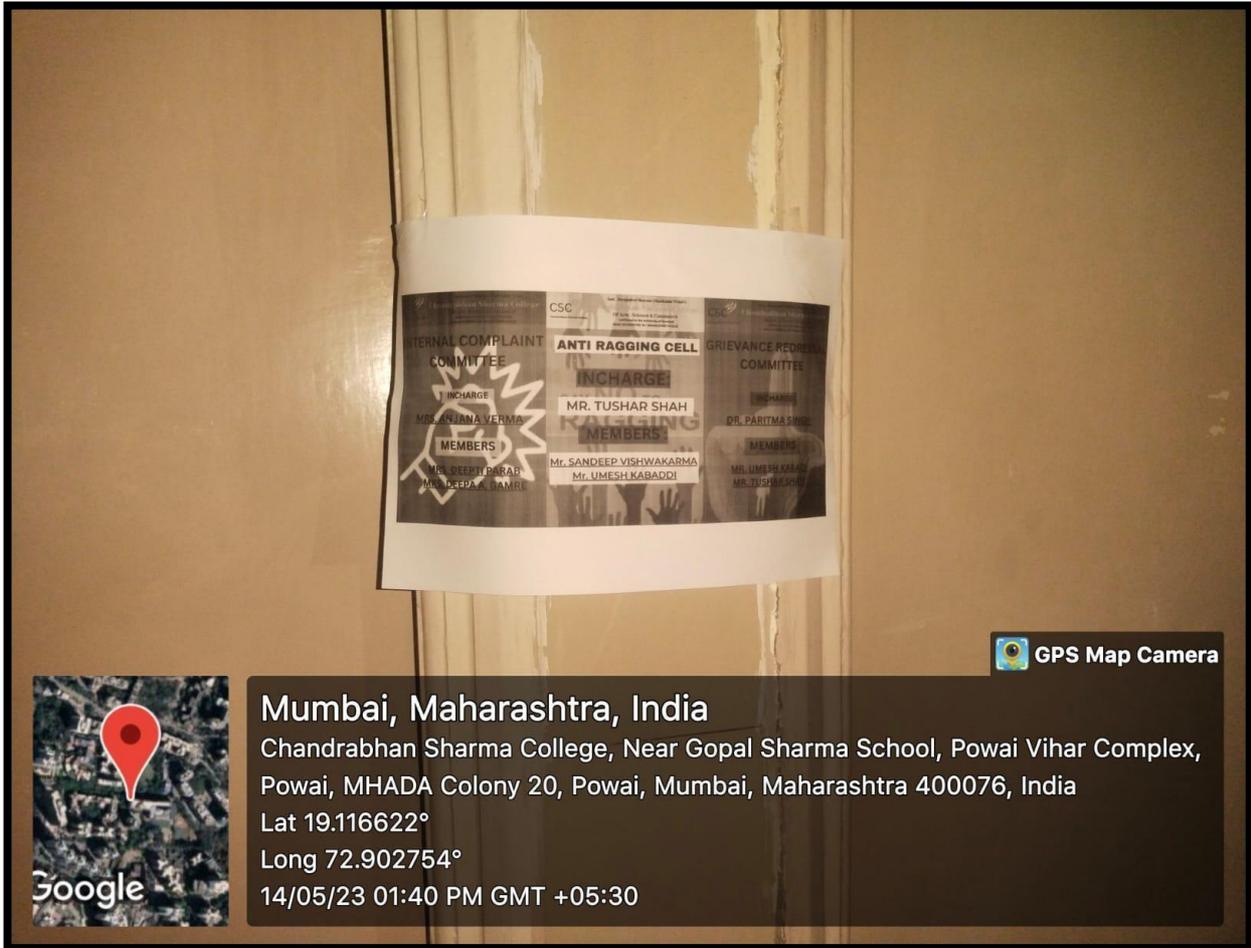
<https://cscollege.co.in/images/ANTI%20-%20RAGGNING%20PREVENTION%20COMMITTEE.pdf>

INFORMATION ON COLLEGE WEBSITE





COMMITTEE INFORMATION ON NOTICE BOARD



AWARENESS POSTERS IN THE CAMPUS